

FEMA Pre-Disaster Mitigation Plan Update

Meeting Minutes

Date: Wednesday, January 14, 2015

Time: 10:00am - 11:00

Location: UNM, Scholes Hall, Roberts Room

In attendance:

Mark Reynolds, Byron Piatt, Laura Banks, Ashley M. Vanderjagt, Deb Kuidis, Scott Dotson, Stephen Lockwood, Jeff Zumwalt, Shirley Baros, Robert Perry, Wayne Sullivan, Joan Green, Ruth Stoddard, Jim Shrum, Jeff Gassaway, Eric Wood, Tim Gutierrez, and Billy Hromas.

Update on project purpose:

An approved Pre-Disaster Mitigation (PDM) Plan is required by FEMA and other departments in the federal government in order to commit funding for many types of research and other contracts, as well as for the disbursement of disaster mitigation and recovery funds. UNM currently has an approved PDM plan developed by this committee in 2010, but that plan is set to expire in 2015. The original committee, plus new members, has been re-convened to update the plan and will meet monthly through November of 2015. At that time, the final draft of the updated plan will be submitted to NMDSHEM and then to FEMA for approval. The format of the updated PDM plan will differ slightly from the current plan, and will follow the new format of the State's PDM plan. The PDM plan addresses only natural hazards, whereas other types of hazards are addressed by the UNM Emergency Management Committee and other coordinated plans.

Public outreach and communication update:

The project's public website is currently off-line and being migrated to the UNM IT server. The target time frame for re-activation with the current project information is within 3 weeks. The site will be used for sharing project information with the public as well as among Committee members. The website will likely replace SharePoint for Committee communication. [Instructions for using SharePoint are in the December 2014 meeting minutes.]

Questions and comments regarding the current PDM plan and planning process:

The Maxwell Museum was not evaluated in the 2010 plan, and there are likely other museum collections throughout the UNM system that are also not represented or are undervalued. This will be a priority update for the 2015 plan.

The current version of the PDM Committee does not have representatives from the branch campus or the student body. The Committee members present offered suggestions for remedy including contacting the Provost office and investigating the use of video conferencing to facilitate participation.

The PDM administrative team is working on updating the UNM background section of the current plan, and confirming and updating the hazard profiles.

Hazard and Vulnerability Analysis update:

The committee discussed the various methods available to review and update the campus vulnerability to hazards. The PDM administrative team will review the methods used in the previous plan and meet with the State planning officer to determine the best way to move forward. Updated information and recommendations for next steps will be sent to the Committee via email or on SharePoint.

Committee members are requested to review the critical facilities section of the current plan (Chapter 6) and recommend updates or edits to the Committee.

Future meetings:

Future meetings will be held on the second Wednesday of each month from 10:00 - 11:00 in the Roberts Room on the second floor of Scholes Hall. Please send a proxy to the meeting if you cannot attend. The dates are as follows:

2/11/2015, 3/11/2015, 4/8/2015, 5/13/2015, 6/10/2015, 7/8/2015, 8/12/2015, 9/9/2015, 10/14/2015 and 11/11/2015.

Contact information:

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