

FEMA Pre-Disaster Mitigation Plan Update

Meeting Minutes

Date: Wednesday, December 17, 2014

Time: 10:00am - 11:00

Location: Anthropology Rm 248

In attendance:

Mark Reynolds, Byron Piatt, Laura Banks, Ashley M. Vanderjagt, Gary Surad, Deb Kuidis, Adelia Gunn, Ed Padilla, Scott Dotson, Stephen Lockwood, Michael Tuttle, Jeff Zumwalt, Shirley Baros, Tim Muller, Rodger Ebner, Robert Perry, Wayne Sullivan and Kevin Ferrell

Project overview and timeline:

An approved Pre-Disaster Mitigation (PDM) Plan is required by FEMA and other departments in the federal government in order to commit funding for many types of research and other contracts, as well as for the disbursement of disaster mitigation and recovery funds. UNM currently has an approved PDM plan developed by this committee in 2010, but that plan is set to expire in 2015. The UNM Department of Emergency Medicine, with Dr. Laura Banks as the Principal Investigator, received a contract from FEMA via the New Mexico Department of Homeland Security and Emergency Management (NMDHSEM), to provide partial funding to assist with the required update of the PDM plan.

The original committee, plus new members, has been re-convened to update the plan and will meet monthly through November of 2015. At that time, the final draft of the updated plan will be submitted to NMDHSEM and then to FEMA for approval. The format of the updated PDM plan will differ slightly from the current plan, and will follow the new format of the State's PDM plan. The PDM plan addresses only natural hazards, whereas other types of hazards are addressed by the UNM Emergency Management Committee and other coordinated plans.

Committee tasks:

The members of the committee are asked to consider five potential types of updates that have occurred at the main or branch campuses *since 2010* and be ready to report at the next meeting:

1. Buildings added to the campus domain
2. Buildings removed from the campus domain
3. Other infrastructure changes
4. Natural hazard incidences/events that have impacted any part of the campus
5. Physical damage from natural hazards that has occurred on any part of the campus

The next meeting will include a review of the current Hazard and Vulnerability Analysis results and the plan to update the data in that portion of the plan.

Committee Membership:

Many of the previous members of the committee have agree to participate in the plan update and are either present at this first meeting, or have contacted Byron Piatt to re-commit to the project. Branch campus membership on the committee will be directed by the UNM Offices of the President and Provost. The committee members are asked to review the list of previous members and identify individuals who have retired or moved to different positions, and suggest alternatives.

Communication:

Committee communication and sharing of documents among UNM employees will be done through the UNM SharePoint site. The site can be accessed by logging into the UNM's Outlook account. (Log in to lobomail.unm.edu using your UNM NetID and Password, click on the OneDrive in the blue menu bar, then click on "Shared with me" in the left frame. If you don't have access, please send Byron an email and ask him to Share the folder with you.)

Committee communication and sharing of documents for non-UNM members will be done via email.

Public outreach and communication will be an important part of the process in order to gain input from non-committee members and the general public. This will be done through a general website which is under development, and via press releases. In addition, individual neighborhood associations and other interested stakeholders will be contacted for input and participation.

Future meetings:

Future meetings will be held on the second Wednesday of each month from 10:00 - 11:00 in the Roberts Room on the second floor of Scholes Hall. Please send a proxy to the meeting if you cannot attend. The dates are as follows:

1/14/2015, 2/11/2015, 3/11/2015, 4/8/2015, 5/13/2015, 6/10/2015, 7/8/2015, 8/12/2015, 9/9/2015, 10/14/2015 and 11/11/2015.

Contact information:

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