

FEMA Pre-Disaster Mitigation Plan Update

Meeting Minutes

Date: Wednesday, February 11, 2015

Time: 10:00am - 11:00

Location: UNM, Scholes Hall, Roberts Room

In attendance:

Byron Piatt, Laura Banks, Jim Shrum, Tim Muller, Joan Green, Ruth Stoddard, Rodger Abner, Robert Perry, Mark Reynolds, Billy Hromas, Shirley Baros, Deb Kuidis, Lex Snyder, Stephen Lockwood, and Ashley M. Vanderjagt.

Outreach plan and progress:

The project website is up and running and can be found at: <http://mitigationplan.unm.edu> . We will use the site to post general project information for both the public and the committee. Material that is sensitive for security purposes will be posted on the secured UNM Sharepoint site or sent via email.

Members of the student body as well as members of the adjacent neighborhood associations will be invited to provide input to the PDM plan update. The administrative staff will identify appropriate contact sources, and meet with these representatives at their convenience. We will also seek input from the UNM branch campuses, but a representative has not yet been identified.

Report on the meeting with our representative from the NM Department of Homeland Security and Emergency Management:

The administrative team met on February 4th with Wendy Blackwell, our State Mitigation Officer, regarding the requirement for the plan update process and product. She recommended that we follow the guidance available in the FEMA document, Local Mitigation Planning Handbook (available at <https://www.fema.gov/media-library/assets/documents/31598>), to guide our update. The document includes the checklist items that will be used by NMDHSEM and FEMA to review our plan. She also encouraged UNM to work with the City of Albuquerque and Bernalillo County emergency management agencies to ensure that we align the hazard profiles used for the entire jurisdiction .

Critical facilities list:

The committee reviewed the current list and discussed various facilities and locations that should be investigated as possible additions to the list. The committee came to a general consensus that detailed information regarding the vulnerability and value of specific facilities and assets should be redacted from openly posted documents for security reasons, but made available upon request and to FEMA for review. The discussion items were recorded by the administrative team which will follow up on the list update items.

History of UNM hazard events:

Members of the committee with knowledge of hazard events that have occurred on UNM campuses since 2010 will submit those events to the administrative team for incorporation into the update. The committee also discussed additions to the "capacity and capabilities" description for UNM, to include the CCERT team, designation of UNM as a Storm Ready campus, and shared resources with other facilities.

Funded mitigation projects for UNM:

The committee discussed the outcomes of the successful application for funds to mitigate earthquake hazards for the UNM Museum of Southwest Biology (shelving anchors), and the pending application for funds for a lightning prediction system for Johnson Field and the north campus golf course.

Future tasks for planning committee:

In the upcoming months, the committee will review progress toward mitigation priorities from current plan, and create new or carry forward priorities for next 5-year period.

Future meetings:

Meetings will be held on the second Wednesday of each month from 10:00 - 11:00 in the Roberts Room in Scholes Hall. Please send a proxy to the meeting if you cannot attend. The dates are as follows:

3/11/2015, 4/8/2015, 5/13/2015, 6/10/2015, 7/8/2015, 8/12/2015, 9/9/2015, 10/14/2015 and 11/11/2015.

Contact information:

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