

## ***FEMA Pre-Disaster Mitigation Plan Update***

### **Meeting Minutes**

Date: Wednesday, July 8, 2015

Time: 10:00am - 11:00

Location: UNM, Scholes Hall, Roberts Room

1. In attendance: Laura Banks, Ashley M. Vanderjagt, Mark Reynolds, Dianne Anderson, Billy Hromas, Tim Muller, Mark Orgeron, Jim Shrum, Robert Perry, Deborah Kuidis, Alexandra Snyder, Shirley Baros
2. Site visit - Laura Banks, Alexandra Snyder and representatives from FEMA Region 6 will be participating in a site visit on July 9<sup>th</sup> at the UNM Museum of Southwestern Biology. The site visit is a follow up to a mitigation project funded by FEMA. The museum installed seismic bars to their vast collection of specimens. These bars will help protect the collection from earthquake disturbances caused by shaking. Alexandra would like to get the Maxwell Museum thinking about mitigation activities as well.
3. Conference call – July 16<sup>th</sup> at 2 pm the Advisory team will hold a conference call with Wendy Blackwell from DHSEM. All PDMAC members are welcome to participate in the call. Comments on the plan should be submitted by July 15 prior to the conference call.
4. Updated schedule – Final draft will be posted to the website by mid-August. The final draft will be submitted to the state in late August.
5. Review of PDM Plan –
  - Mitigation action items have been trimmed down from previous plan. They have been lumped together and prioritized.
  - Plan maintenance chapter – chapter sites that either the admin team or committee will be responsible for items listed. No one person was named responsible.
  - Annual meetings – annual meetings will be held the 4 years following the adoption of the plan. In the 5<sup>th</sup> year the committee will commence meeting more frequently. Meetings will be called ad hoc if needed.
  - Earthquake scenario – committee can review this to see if more needs to be added into the PDM plan.
  - Committee would like admin team to talk to the state about trimming down the plan. Feels cumbersome and overly detailed. Potential trimming could come from the hazards chapter.
6. Plan Outreach and Communication – Diane Anderson mentioned that the admin team should reach out to UCAM for a media push. Although the admin team has conducted outreach to neighborhood associations and the UNM community perhaps more can be done before the plan draft is submitted to the state. This could help get more feedback from the community.

7. Technical support and resource page – Alexandra Snyder recommended a technical support and resource section for the website. Since she has seen a mitigation project from start to finish, it was recommended that posting documents and resources on the website could help other departments through the mitigation process.

8. The next meeting will be held on August 12th. Future meetings will continue to be held on the second Wednesday of each month from 10:00 - 11:00 in the Roberts Room in Scholes Hall. Members are asked to send a proxy to the meeting if they cannot attend. Future dates are as follows: 9/9/2015, 10/14/2015 and 11/11/2015.

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