

FEMA Pre-Disaster Mitigation Plan Update

Meeting Minutes

Date: Wednesday, August 12, 2015

Time: 10:00am - 11:00

Location: UNM, Scholes Hall, Roberts Room

1. In attendance: Byron Piatt, Laura Banks, Ashley M. Vanderjagt, Mark Reynolds, Deborah Kuidis, Alexandra Snyder, Heather Edger, Billy Hromas, Ruth Stoddard, Mark Orgeron, Mark Reynolds, Tim Gutierrez, and Jim Shrum.

2. Reviewed before and after pictures from the FEMA site visit - Laura Banks, Alexandra Snyder and representatives from FEMA Region 6 participated in a site visit on July 9th at the UNM Museum of Southwestern Biology. The site visit was a follow up to a mitigation project funded by FEMA. The museum installed seismic bars to their vast collection of specimens. PDMAC reviewed pictures of the bars installed to protect the collection from earthquake disturbances caused by shaking.

3. Summary of changes to the plan draft since the last meeting:

- Name of the plan has been changed from Pre-Disaster Mitigation Plan to the Hazard Mitigation Plan (HMP)
- Title page, appendices, table of contents, and acronyms have been added to the HMP
- Chapter 4 – Risk Assessment has been drastically modified from the previous version of the plan. County data was added from NCDC and SHELDUS sources. This data is directly applicable to the UNM locations and replaced data that was at the Preparedness or State level. The narrative also changed from the state and preparedness level to the county and UNM level when possible. Probabilities remain at the preparedness level.
- Local Mitigation Planning Tool has been added to the HMP in Appendix A. This tool is a guide used to show NMDHSEM and FEMA where all of the requirements are located within the plan.
- Appendices B: Committee Attachments and Appendix C: Outreach Attachments added to the HMP.
- Superfluous language was removed and additional UNM specific information was added in to the hazard identification and risk analysis sections.
- The plan now more clearly states that the mitigation actions are suggestions developed by the committee, and they will be vetted by UNM leadership for implementation as funds are available.

4. Submission process - This version of the plan will be submitted by 8/14/15 to DHSEM. 2 hardcopies and 1 digital version of the plan will be sent to Wendy Blackwell at DHSEM for review. DHSEM can take up to 3 months to review the HMP. UNM will be notified if changes need to be made. Otherwise the

plan will be submitted to FEMA for review. FEMA can also take up to 3 months to review the plan. Once the plan has been approved by FEMA it will come back to Byron to be submitted for UNM approval and adoption. Once the plan has been formally adopted by UNM, it will be resubmitted to FEMA for 2nd approval.

5. The committee needs to plan dates in 2016 to meet for completion of the plan, and for on-going planning. This will be discussed in the October meeting.

6. Upcoming meeting agenda topics:

- Who will be on the PDMAC subcommittee responsible for attending the Capital Outlay Committee meetings
- Changing PDMAC meetings to quarterly instead of annually (once the plan has been approved)

7. Alexandra Snyder recommended that UNM museums create their own mitigation plan. The Museum Council is becoming more involved in mitigation activities.

8. Future meetings will be added to the UNM campus calendar. The next meeting will be held on October 14th. The September meeting has been cancelled since the plan is in the review process. Future meetings will continue to be held on the second Wednesday of each month from 10:00 - 11:00 in the Roberts Room in Scholes Hall (unless otherwise noted). Members are asked to send a proxy to the meeting if they cannot attend. Future dates are as follows: 10/14/2015 and 11/11/2015.

Contact information:

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