The UNM FEMA Pre-Disaster Mitigation (PDM) Advisory Committee met on May 18th, 2009 at the UNM Roberts Room, Scholes Hall from 1:00 p.m. to 3:00 p.m. The purpose of this meeting was to provide the advisory committee with the updated, ranked natural hazards, as provided by UNM departments, and present the draft mitigation actions for the committee discussion.

Deborah Kuidis opened the meeting at 1:05 p.m. welcoming the committee membership. The meeting was turned over to Brian Fields, President & CEO B-Sting Ventures, LLC who facilitated the afternoon’s discussion. Mr. Fields presented the hazard analysis spreadsheet updated since the last advisory committee meeting. A total of 135 departments have responded to date, up from 112 departments. Analysis data added to the spreadsheet had not changed the overall ranking of hazards. Departments highlighted in green indicate those departments who have yet provided a response. There were no comments from the Advisory Committee membership on the current hazard analysis.

Next, Mr. Fields introduced to the committee a list of mitigation actions for their review and discussion. Mr. Fields expressed that some actions were taken from the hazard assessments submitted by departments, some based on discussions with departments and some from past mitigation experience. Mr. Fields outlined the importance of the committee’s review and acceptance for insertion into the PDM plan. Discussions began by reviewing each goal, objective and action measure. Much discussion occurred during the review with regards to explaining the best approach for each goal. Who should be the implementing office / department responsible and what hazards would the goal support. During the discussion it was suggested by committee member Susan McKinsey that the advisory committee break out each goal based on subject and assign to subcommittees. Committee members agreed with the suggestion and subcommittees were identified for each goal, with some goals being combined for review by subcommittees. The final subcommittee breakdown is attached to the minutes.

Subcommittees are required to review the assigned goal areas and tasked to complete the following:

- Review each goal and associated objectives/actions and determine if applicable
- Update, enhance, reword accordingly
- Roll up duplications / similar goals, objectives, actions if applicable
- Add additional mitigation actions applicable to that goal
A required format is outlined in the final subcommittee breakdown attached. Subcommittee members are tasked to complete this project and turned in to the Deb Kuidis, PI, no later than June 8th, 2009. Mr. Fields will compile all submissions and prepare a spreadsheet to be used for prioritizing mitigation actions at the June 15th advisory committee meeting.

During the discussions a few issues were identified to the committee for consideration:

- Mary Kenney commented that the goals didn’t seem to be written in a goal format. Additionally Ms. Kenney commented on the lack of metrics for each action. Mr. Fields stated that what is presented to the group is a draft. The committee should review and be part of the process of finalizing mitigation actions. This ensure acceptance by the committee. As for metrics, though not a requirement, if committee members deemed it necessary to add as part of the mitigation actions than each committee will need to determine what the metric is to manage the outcome. If metrics are added, this will need to be added to the plan maintenance section of the PDM plan.

  Prior to adjourning, committee members all agreed that each mitigation action will have a metric assigned.

- During mitigation action discussions, Mr. Fields asked the question about shelters on campus that could be used by students in the event of an extreme natural hazard, i.e., tornado or extreme winds. The advisory committee wasn’t sure if or how many shelters currently exist. An issue that can be used as a mitigation action to determine the need and locations. Scott Dotson from Athletics commented to the group on the issue he is faced with at this current time on identifying shelters in the event he had a natural hazard event. This awareness issue was brought about from the recent micro-burst that occurred in Dallas Texas that caused extensive damage to a sport facility. Currently the PIT is going through renovations which take that facility off the shelter list.

- Mary Kenney brought to the group attention the Y2K plan that was developed in preparation for year 2000. She mentioned that there may be some good data to use in our efforts for developing mitigation actions and PDM plan development.

- Committee members determined that mitigation goals 4 and 10 were similar and should be combined for the subcommittee to review accordingly.
The next PDM Advisory Committee:

   June 15th, 2009; 1 – 3 p.m.   Roberts Room, Scholes Hall

   August 10th, 2009; 1 – 3 p.m. Roberts Room, Scholes Hall

Meeting agendas and working materials will be provided prior to the meeting for preparation purposes.

The PDM Advisory Committee adjourned at: 2:55 p.m.